

**For NHDOT use only:**

**Application #** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

**Notes:** \_\_\_\_\_

***DRAFT 061407***  
**NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION**  
**SAFE ROUTES TO SCHOOL PROGRAM**

**Application Form for SRTS Reimbursement Funding**

Send completed applications to the Regional Planning Commission for your region. (See <http://www.nharpc.org/index.php> for information on the RPCs or contact the SRTS coordinator.)

Provide a copy to:  
John W. Corrigan  
Safe Routes to School Coordinator  
N.H. Department of Transportation  
7 Hazen Drive  
Concord, NH 03302-0483

1. Applicant name and address:

2. Name, address, telephone number, and e-mail address of contact person

3. Sponsoring Regional Planning Commission (RPCs will attach comments and recommendations)

4. Is this application for: (Yes or No)

Non-infrastructure (evaluation, education, encouragement, enforcement):

Infrastructure (physical changes to encourage walking and bicycling):

Both:

Preliminary planning funding:

5. Description: (Name, purpose, need, location, and project details. Include a map of project location for infrastructure projects). *Projects must be ADA compliant, in order to be eligible for funding.*

6. For infrastructure proposals, will project be municipally managed? Yes \_\_\_ No \_\_\_\_\_  
(Include a letter confirming the intent of municipal government to manage the project.)

7. Identify, by name and affiliation, the members of your **SRTS task force**:

8. Has the sponsoring organization completed an **SRTS action or travel plan**? If so, please attach.

9. Please describe how this project addresses the “5Es:” Evaluation, Education, Encouragement, Enforcement, and Engineering (infrastructure projects), (Address each “E” in a separate document. Indicate “NA” for any element not included.)

10. Timeline: Attach your project schedule, from start to finish. Indicate interim progress in months, beginning with the date of written authorization to incur reimbursable expenses.

11. Project Status: (Describe efforts completed to date or background on work efforts, including information about relationship of infrastrucutre projects to any existing transportation plan(s). Include documents showing public support for the project).

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12. Infrastructure project cost estimate

a. Planning / Design / Engineering	\$	<input type="text"/>
b. Right-of-Way	\$	<input type="text"/>
c. Construction	\$	<input type="text"/>

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Total	\$	<input type="text"/>
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13. Funding Source(s)

Federal (100 percent)	\$	<input type="text"/>
Other*	\$	<input type="text"/>
Total		<input type="text"/>

\*SRTS funds may be used in combination with funds for broader projects if the project is related to encouraging children to walk or ride bicycles to school.

Note: SRTS is a reimbursement program. Funds must be initially raised and spent at the local level

14. Who will maintain the completed project? Provide documentation of local commitment to maintain any infrastructure project.

15. Non-infrastructure cost estimate.  
Describe the project in detail and include a budget.

16. Documentation of support from governing bodies:

Include letters of support from school board and municipal legislative body with authority to enter into a formal agreement (city council, board of aldermen, board of selectmen)

17. Description of surveys reflecting parental support as well as potential for increasing safe walking and bicycling to school.

18. Letters of support from educational community.

19. Letters of support from walking and bicycling organizations and other interested advocacy groups.

20. Communities with limited resources. If you believe the community qualifies, submit evidence to support your position. (See funding guidelines for details)